

IC Memorandum 10-25



To: KEHP School District Insurance Coordinators

From: Department of Employee Insurance (DEI)
Enrollment Information Branch

Re: Dependent Termination and Appeal Notices – Conclusion of
Chapman Kelly Dependent Eligibility Audit Group 1

Date: July 20, 2010

Commonwealth of Kentucky
Personnel Cabinet
Department of Employee Insurance
2nd Floor, State Office Building
501 High Street
Frankfort, Kentucky 40601

Web Site: <http://kehpn.ky.gov>
Wellness Hotline: 877-KEHP-WELL

The dependent eligibility audit has now concluded for the first group, school districts. KEHP mailed final termination notices on July 19, 2010. Accompanying this email are copies of the documents that were sent to KEHP members employed by your agency.

1. A copy of the notice that was mailed to KEHP members employed by your agency who did not verify the eligibility of one or more dependents.
 - a. The effective date of any coverage termination will be **January 1, 2010**.
2. A copy of the Appeal Request Form.
 - a. Appeal requests must be filed by **August 13, 2010**. The form must be completed in its entirety and all documentation must accompany the form.

The refund of premium overpayments created by the termination of coverage should be handled through your agency. See IC Memo 10-23.

Please review your GHI mail on a daily basis. We will not mail a list of dependents to be terminated. Terminations that result in a premium change will appear on your August bill.

Please contact the Department of Employee Insurance with questions.
Enrollment Information Branch: (502) 564-1205
Member Services Branch: (888) 581-8834

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